

Data Privacy Notice

Aythorpe Roding Cricket Club Privacy Notice

Why do we collect and use member's information?

We collect and use information to

- To administer membership and collect fees due
- To contact members to make them aware of events and other activities at the club
- To publish match results
- To comply with our rules for example notifying members of AGMs and other formal communications
- To comply with legal requirements for example Licensing

The categories of information that we collect and hold include:

- Personal information (such as name, address, email address, telephone number, membership history)
- Photos and video of members taking part in club events

We will not share your data with any third parties apart from those stated in this document

Storing data

We hold data whilst you are a member and in line with our data protection policy.

Data is stored on the club's database

Data such as scanned application forms, training booking forms are stored on a cloud storage system (currently Dropbox) and accessible only to those members of committees and in club roles that require access to that data.

Who do we share information with?

We routinely share information as follows:

- Other members of the club receive appropriate information to enable them to fulfil their duties such as organising matches and running training courses, administering duties, administering membership renewal
- Photos of members and visitors taking part in club events are posted in the club house, on our website and other media channels such as local newspapers

- We do not share information with third parties unless legally required to

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information that we hold. To make a request for your personal information we hold about you, contact the Data Protection Officer – Graham Reeve

You also have the right to:

- Object to processing of personal data that is likely to cause, or is causing, damage or distress;
- Prevent processing for the purpose of direct marketing.
- We do not use your data for direct marketing.
- Object to decisions being taken by automated means
- In certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed

If you have a concern about the way we are collecting or using your personal data, please raise your concern with the Data Protection Officer, Graham Reeve, in the first instance.

Contact:

If you would like to discuss anything in this privacy notice, please contact the Chairman of the club.

Last Updated 23rd April 2018 Graham Reeve